

# Unified Digital Format Registry (UDFR) Stakeholder Meeting

Library of Congress, April 13-14, 2011

The UDFR project seeks to develop a community-supported, open source, on-line registry of file format representation information of interest for purposes of digital preservation, curation, and repository operation. In order to ensure that the UDFR meets the needs of its diverse user constituencies, an invitational stakeholder meeting will be held on April 13-14 at the Library of Congress in Washington, DC, US. The purpose of the meeting is review and ratify the UDFR use cases and functional requirements, data model and ontology, key technology decisions, and project plan; and to begin planning for service continuity following the conclusion of the project .

## Venue

Library of Congress  
National Digital Library Learning Center  
James Madison Memorial Building  
101 Independence Avenue, SE  
Washington, DC 20540

## Remote Participation

Remote participation is possible through voice and web conferencing. (Unfortunately, video conferencing facilities are not available.)

Voice conferencing requires a telephone; web conferencing requires a browser with Flash 9.0.28 (or greater) and Java 1.3.1 (or greater). See <<http://www.readytalk.com/support/system-requirements.php>> for more information.

Access code: 7082332

Web link: <<http://www.readytalk.com/>> (enter access code in the "Join a meeting" form)

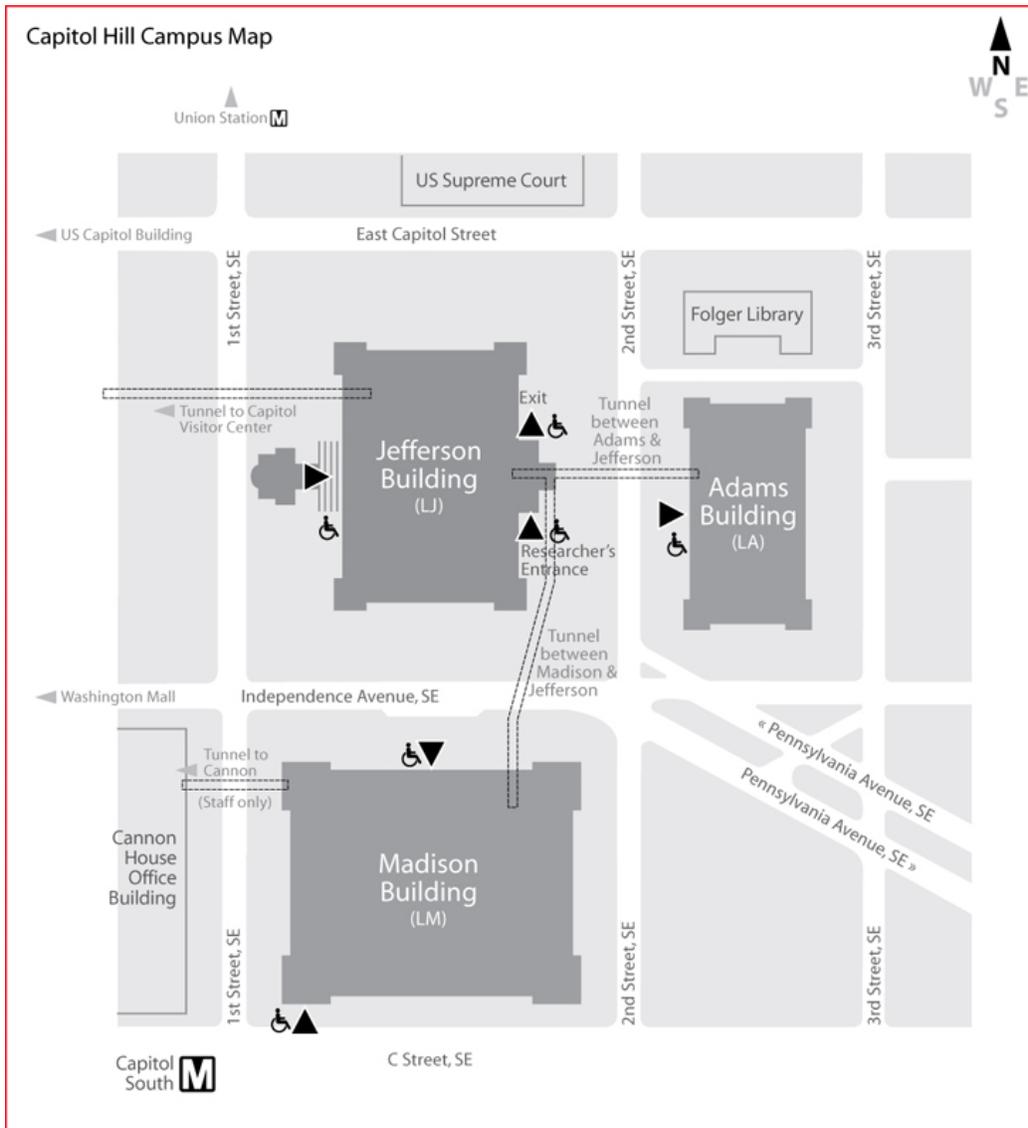
Toll-free call-in number (US/Canada): +1 (866) 740-1260 (enter access code when prompted)

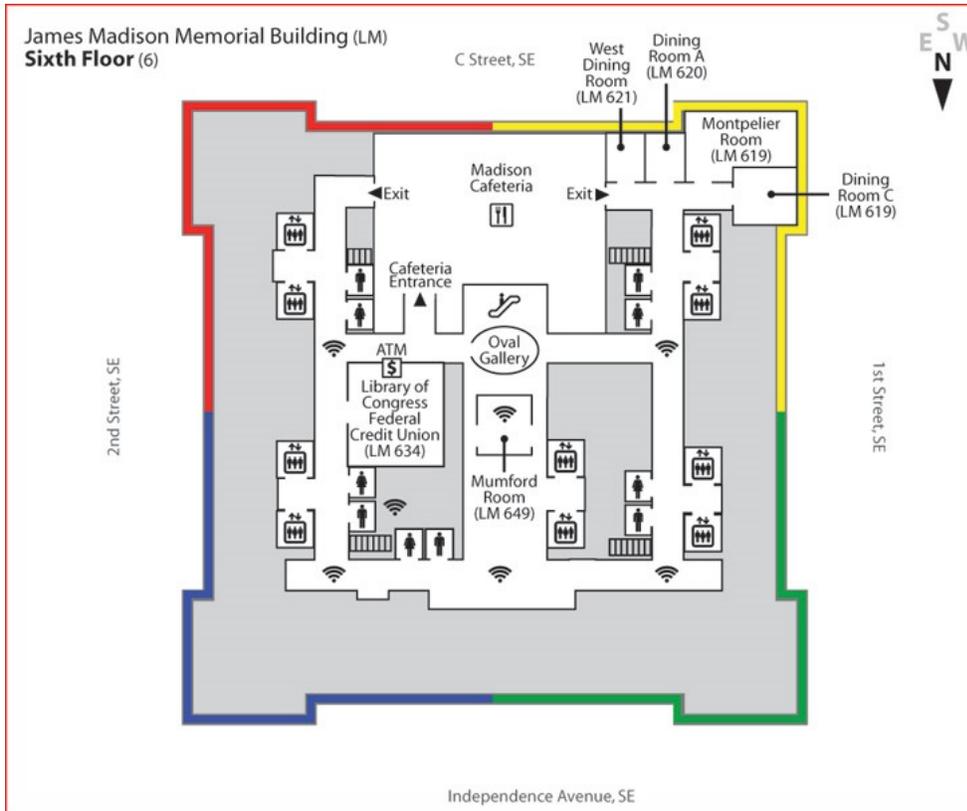
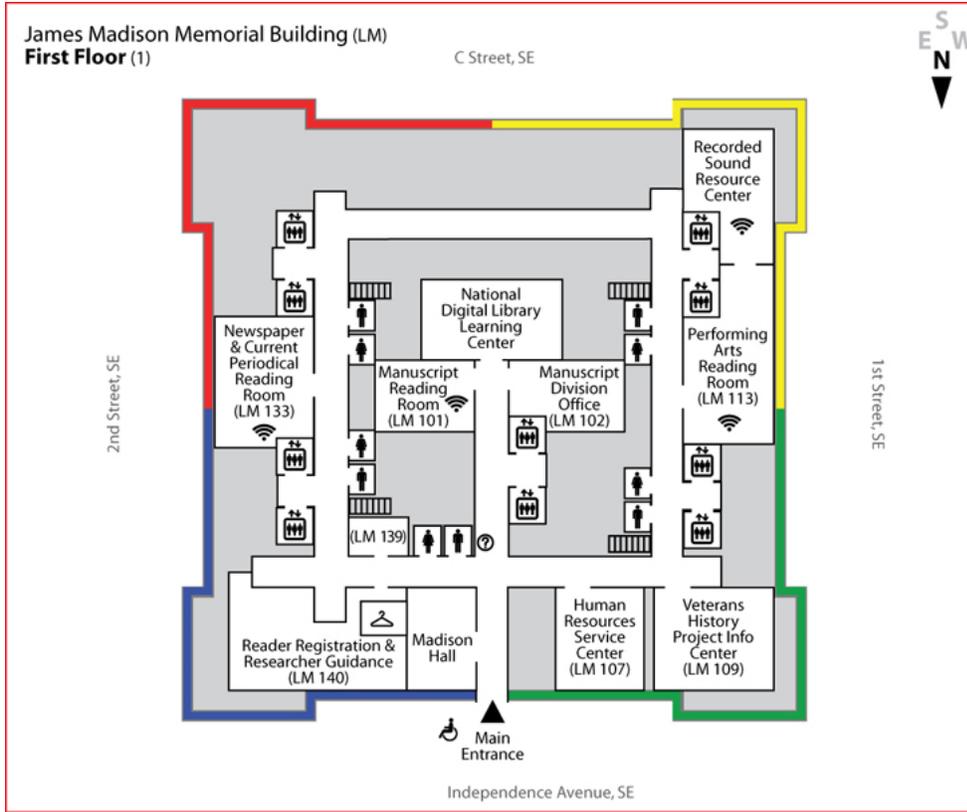
A complete list of international call-in numbers is available at  
<<http://www.readytalk.com/an.php?tfnum=8667401260>>.

## Directions

The Library of Congress's Madison building is located in the Capitol Hill neighborhood of Washington, DC. The Library's National Digital Library (NDL) Learning Center is located on the first (ground) floor of the Madison building. Enter the building through the main entrance on Independence Avenue, pass through the security check point, and walk down the central hallway to the Learning Center.

A cafeteria is located on the sixth floor of the Madison building.





## Transportation

Washington is served by an efficient public transportation system. Schedule information and maps of the Metro are available at <http://www.wmata.com/>. The most convenient station is “Capitol South”, which is accessible on the Orange (“New Carrollton to Vienna/Fairfax-GMU”) or Blue (“Franconia-Springfield to Largo Town Center”) subway lines.



<http://www.wmata.com/rail/maps/map.cfm>

Washington is served by two airports:

Ronald Reagan Washington National Airport

<http://www.metwashairports.com/reagan/reagan.htm>.

Dulles International Airport

<http://www.metwashairports.com/dulles/dulles.htm>.

## Local Accommodation

The UDFR project team regrets that it was not possible to arrange for discounted rates at local hotels.

The following hotels are in the Capitol Hill or adjoining neighborhoods.

Capitol Hill Suites

<http://capitolhillsuites.com/>

Courtyard Washington Convention Center

<http://www.marriott.com/hotels/travel/wascn-courtyard-washington-convention-center/>

Holiday Inn Hotel Washington

<http://www.holidayinn.com/hotels/us/en/washington/wassm/hoteldetail>

Phoenix Park Hotel

<http://www.phoenixparkhotel.com/index.cfm>

Residence Inn Washington, DC/Capitol

<http://www.marriott.com/hotels/travel/wascp-residence-inn-washington-dc-capitol/>

Washington Court Hotel

<http://www.washingtoncourthotel.com/>

Please note that Capitol Hill is one of Washington's more expensive neighborhoods; less expensive accommodations may be available in other locations that are nevertheless accessible to the Library via public transportation (Metro).

More complete hotel listings and other information is available from the Washington DC Convention and Visitors Association <<http://washington.org/>>.